

Late arrivals at TUM

Overcoming issues and starting your studies

Event Overview

Presentation

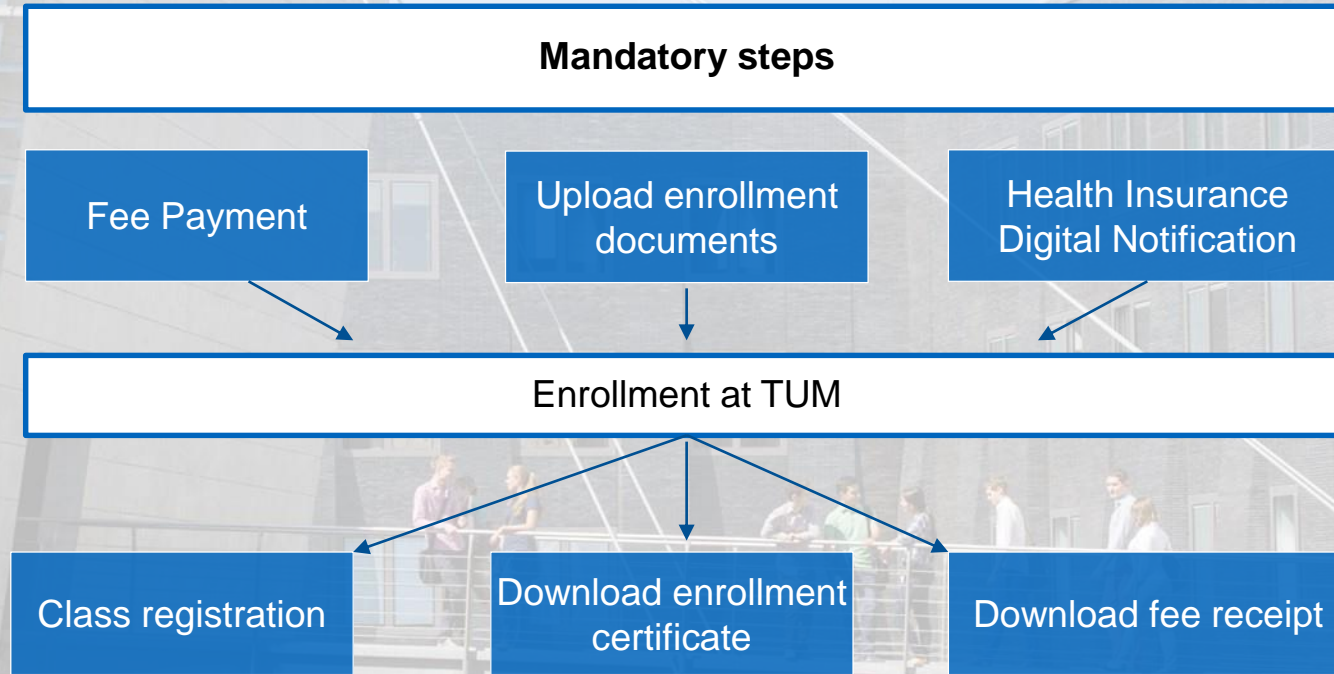
1. **Completing the enrollment process**
2. **Finding accommodation**
3. **Avoiding and resolving visa issues**
4. **Deferring your admission**
5. **Support contacts and coaching**

Question Time

Question Time

- Questions may be asked via Zoom tool **after the end of the presentation**
- Please keep the questions reasonably short and on topic 😊
- Data Privacy Regulations: No questions related to a specific application, no application numbers or other personal details in the Zoom question tool
- This presentation will also be available as a PDF download

Completing the enrollment process



Fee payment

Recommended payment deadline: 15.09.2025

Ensures 2 weeks processing time before semester starts on 01.10.2025

Last payment deadline: 14.11.2025 (official enrollment deadline)

Last possible day on which fees can be received and enrollment performed
5 weeks after lectures/courses start – not ideal for a successful start

Recommended: Transfer fees as soon as possible

Payment processing takes approx. 1 week until you see fees in TUMonline account

Fee payment

Payment receipt / invoice

Is generated after enrollment as PDF in TUMonline

Can be requested via email before (if required for visa, scholarship, etc.)

Payment issues

Payment is not visible in account after 10 days?

Reason for payment missing / incorrect = payment cannot be linked to you

Send email with **TUM matriculation number** and proof of payment to:

beitragsmanagement@tum.de (TUM Fees and Scholarships office)

Upload enrollment documents

Completing „Add Data“ section in TUMonline generates the „Application for Enrollment“ PDF.

- **IMPORTANT:** You can skip document uploads during this steps and still generate the form. Uploads can be completed later.

Next steps

Click on "Add data" to submit missing documents required for enrollment. Then, you will have access to your Application for enrollment.

[Add data](#)

Once you have add your data, download the **Application for enrollment**.
 You will receive the application as a PDF and upload it in the document checklist within the enrollment deadline.

[Print Application for enrollment](#)

Under the menu item "Documents to be submitted (for enrollment)", you can click on a document for further information on the required form for submission. The deadlines can be found on the info pages about your degree course: <https://www.tum.de/en/studies/degree-programs/>.
 Students registered for courses as auditors do not need to submit any documents for enrollment.

Please transfer the [Semester fees](#) by March 15th for the summer semester or until September 15th for the winter semester so that you can be enrolled before the semester begins. If you are an international student from a non-EU/EEA country, you also need to transfer the tuition fees for your degree program. Further information is available under: [Semester fees](#). Transferred fees will appear in your TUMonline tuition fee account within approx. 5 working days. We ask you not to contact us unless your payment has not been posted to your account after at least one week.
 For participants of the Studienkolleg, differing enrollment deadlines apply: [Dates and Deadlines](#)

You will be enrolled at TUM after all documents (see list of documents) have been entered in TUMonline as received and correct, you have been admitted and accepted the offer of admission, and you have transferred the semester fees within the deadline. As soon as you have fulfilled all of the indicated enrollment requirements, you will be automatically enrolled within 24 hours, at the earliest from mid-January for the summer semester and from mid-July for the winter semester.
Please consider, that you must be enrolled to register for courses.

Upload the Application for Enrollment Form

1. Download and sign the form – a digital signature is sufficient

- After completing „Add Data“ section in TUMonline, the „Application for Enrollment“ PDF will be generated
- A digital signature is sufficient

2. Upload the signed form

- You can access the upload section in your application status:

<https://www.tum.de/en/studies/application/application-info-portal/online-application/application-status>

Upload your enrollment documents

Your TUMonline application provides a binding list of documents that you need to upload:

Bachelor's students:

Scanned PDF of your higher education entrance qualification
(secondary school diploma, other documents submitted to uni-assist)

Master's students:

Scanned PDF of your bachelor's degree documents
(degree certificate or final transcript, diploma)

Our document requirements:

<https://www.tum.de/en/studies/application/application-info-portal/document-requirements>

Upload your enrollment documents

Master's students

Bachelor's degree certificate or diploma not available yet?

- Request „diploma supplement“ (EU standard document) from your university and upload it
- Request graduation confirmation („Abschlussbescheinigung“ stating that you finished your bachelor's successfully)
- Upload final transcript of records with graduation remark (degree successfully completed)

Most master's degrees can only be started after graduating from your bachelor's degree

Your bachelor's thesis grade has to be visible in your transcript and all credits achieved

Exemptions: Mechanical Engineering/Physics/others (please check the FPSO and degree website)

Health Insurance (only under 30 years of age)

You have public
health insurance
in Germany

You are covered
by a German
private health
insurance
provider

Your home
country's health
insurance is valid
in Germany

You are either not
insured or unsure
about your
insurance status

→ Contact a public German health insurance provider

Health Insurance: Digital Notification

- Enrollment can only be finalized once TUM receives a **valid digital health insurance notification**.
- Until then, you will see a **suspension („Rückmeldesperre“)** in your TUMonline account after login.
- All **active suspensions are visible** immediately upon logging in.
- The suspension will be lifted once the digital health insurance notification is processed.
- This typically takes a few days (up to one week).
- If **incorrect health insurance data** was entered during the enrollment process, it will be automatically corrected once TUM receives the valid digital notification.

Health Insurance issues

Public or private health insurance?

- **German public health insurance** costs 130-150 Euro/month

Few deductibles, no upfront payment for treatment, extensive coverage

- **Private insurance** can cost between 70 and 90 Euro/month (depending on age and health factors)

Upfront payment and reimbursement, coverage may be limited by contract

No German address yet?

Public health insurance providers (TK, AOK, etc.) need a German residence address to provide coverage.

You can still get an insurance contract through a broker at additional costs (Mawista, Fintiba, Expatrio, others)

Finding accommodation

Long-term: Register for Studierendenwerk (Student Union) dorms waiting list

Deadline: 01 November (winter semester) 01 May (summer semester)

<https://www.studierendenwerk-muenchen-oberbayern.de/en/accommodation/application/application-process/>

Your waiting period starts with the day of your application- so apply as early as possible

Current waiting periods average 4 semesters- but a special draw from the waiting list is possible

Please note – dorm allocation is handled 100% by the Studierenwerk

TUM and other universities cannot assign rooms or intervene in any way

Finding accommodation

Short-term solutions:

- If already in Munich, check into a hostel/Airbnb/temporary accommodation
- Apply for private dorms ([list on TUM website](#))
- Check room listings online

Focused on students: [TUM Living](#) (TUM room listing website) [Studierendenwerk room listings](#)

Private online room listings: WG-Gesucht, Immo-Scout24, Kleinanzeigen.de, others

Beware of scams:

- Do not transfer money without signing a contract and having seen the apartment in person
- We do not recommend sending your ID documents before verifying the property to avoid identity theft.
- Always make sure to sign a rental contract with the landlord / subletter.

Finding accommodation

What to do if you cannot find accommodation?

- **Consider widening your search area and accepting a longer commute (S-Bahn/regional train area)**

Neighbouring cities may have lower housing costs and great train connections (Augsburg, Rosenheim, etc.)

Commuting to Munich Hbf by train can even be quicker than some inner city connections

- **Contact fellow students and ask local friends to find temporary opportunities**

Many rooms and housing offers are never published, only passed on between students

Finding accommodation

What to do if you cannot find accommodation?

- **Research different types of accommodation and accept new experiences**

Sharing an apartment is the standard for most students in Germany- it can be fun if everyone gets along

- **Contact TUM Living / Studierendenwerk for support / information**

Support services can help you with guidance and information on your path to student accommodation

Finding accommodation

Progress perspective

Don't forget- many students start their studies in less desirable / more expensive accommodation, then improve and move during their first semesters into a better situation with lower costs

But: Please beware of moving into an unsustainable / unhealthy living situation that endangers your studies or health.

Contact support services (TUM Living, Studierendenwerk) if you feel unsure.

Common visa issues

Visa appointment
delays

Late arrival letter
needed

Visa issued for wrong
university /degree
program

Language requirements
confirmation needed

Unconditional admission
confirmation

Tuition fee invoice /
receipt

Avoiding /resolving visa issues

Visa appointment delays

- Make sure you will be able to attend the first semester in person
- Check with departmental student advisors on class schedule
- Consider deferral of admission to next semester
- Last enrollment deadline is 5 weeks after lectures start (WS2025: 14.11.2025)

Late arrival letter

- Document stating that you can still successfully start your studies late
- Often requested by visa authorities if visa is issued after start of semester
- Can be issued by the departmental student advisor of your degree program

Avoiding /resolving visa issues

Visa issued for wrong university / degree program

- Common issue when applying for multiple universities and receiving late TUM admission
- Contact visa authority /embassy ASAP to get correct info on visa
- Do not travel to Germany with incorrect visa (e.g. visa for TU Berlin, move to TUM)
- Local immigration authorities will check the visa purpose when registering

Language requirements confirmation

- Visa authorities can request confirmation that you fulfilled English/German requirements
- This confirmation is already printed on your TUM admission letter
- If needed: Contact TUM departmental student advisors for additional confirmation

Avoiding /resolving visa issues

Unconditional admission confirmation

- Visa authorities can request confirmation that admission was granted unconditionally
- Conditions to your admission are listed on your TUM admission letter
- If needed: Contact TUM departmental student advisors for additional confirmation

Fee payment invoice / receipt

- Visa authorities can request confirmation of tuition fee amount or that you paid them
- Fee payment receipt can be downloaded from TUMonline (**after enrollment**)
- If needed: Contact TUM Fees and Scholarships Office (Beitragsmanagement@tum.de)

Deferring admission

When to consider deferring admission

Late arrival or successful start of studies not possible

- Visa is refused for current semester
- Bachelor's degree is not completed in time to enroll
- No sufficient accommodation found
- Finances and daily costs not safely covered

<https://www.tum.de/en/studies/application/enrollment-info-portal/deferring-admission>

Deferring admission

Process of deferring admission

- Cancel acceptance of study offer for current semester (online / via e-mail to studium@tum.de)
- Re-apply online next semester during official application period
- Upload the same documents (only the CV needs to be updated and current)
- Admission stays valid and can be transferred to next application
- Contact departmental student advisors to check how long admission stays valid

Find a description of the process online:

<https://www.tum.de/en/studies/application/enrollment-info-portal/deferring-admission>

Support contacts

TUM Student Information

**All enrollment issues (including health insurance, deferral of admission, visa issues)
accommodation information (TUM Living team)**

- **Contact TUM Student Information**

Email: studium@tum.de (always include TUM matriculation or applicant number)

Phone: +49 89 289 22245 (Phone hours Monday-Friday 09-12 am)

In person: Service Desk in main campus Arcisstr. 21

(open Mon, Wed, Fri 09-12am and Tu, Thu 13-16 pm)

Online: [Zoom online open hours](#) (Digital Service Desk, Mo, Thu 13-14 pm, Wed 14-15 pm)

Support contacts

Departmental student advisors

- **Specific documents and information for degree program**
- **Late arrival letters, unconditional admission and language confirmation**
- **Issues with class registration and schedules, admission validity**

Find contacts for departmental student advisors

Open TUM degree program page at <https://www.tum.de/en/studies/degree-programs/>

Contact details are listed on this page (email address and/or phone number)

Academic Coaching

Reasons for an academic coaching can be

- General learning difficulties
- Language and cultural hurdles
- Feelings of self-doubt and of being overwhelmed by the workload
- Stress and anxiety in exam situations
- Lack of motivation and willpower
- Procrastination issues
- Feelings of being on your own

All topics that you discuss with us will of course be treated confidentially. We are subject to professional secrecy.

Available for all students struggling with exams **during their studies**

Only for enrolled students who need assistance with their exams and coursework (**not application tests**)

Academic Coaching

Various coaching formats available

- Individual coaching
- Workshops
- Check-in bachelor's and master's thesis

Check TUM Academic Coaching website for schedule and contacts:

<https://www.tum.de/en/studies/support-and-advice/support-during-studies/academic-coaching>

The background of the slide is a photograph of a modern building with a grey brick facade and many windows. A metal walkway with a glass railing runs across the middle of the frame. Several students are walking on the bridge. A large white rectangular box is superimposed over the center of the image, containing the text 'THANK YOU FOR YOUR ATTENTION' in black, bold, sans-serif capital letters.

THANK YOU FOR YOUR ATTENTION