**Confirmation**

of Voluntary Engagement in Our Institution

*Name of the Institution*

We hereby confirm that [First Name, Last Name], born on [Day, Month, Year], was voluntarily engaged in our institution [Name of the Institution] during the period from [Day, Month, Year] to [Day, Month, Year].

The average time commitment during this period was approximately [0] hours per week.

Our institution [Name of the Institution] is dedicated to the goal of [Description of the institution’s aims or main activities].

As part of this engagement, [First Name, Last Name] was responsible for the following tasks, among others:
[Description of main tasks, areas of responsibility, and, if applicable, successfully completed projects].

We would like to thank [First Name, Last Name] for the committed, reliable, and active contribution to our institution and wish all the best for the future.

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| \_\_ *Date* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_ *Date and Signature* |
| [First Name, Last Name]Director/ Contact Person of the Institution |

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