

HOW DO I APPLY?

Infosession For International Bachelor's Applicants

Event Overview

- **Presentation**
 1. Where to find key information on the TUM homepage
 2. How to find information about eligibility
 3. Proof of language skills
 4. The VPD application process at uni-assist
 5. The TUMonline application portal
 6. Aptitude assessment
- **Questions and Answers**

Question Time

- Questions can be asked via Zoom tool towards the end of the presentation
- Please keep the questions reasonably short and on topic 😊
- Data Privacy Regulations: No questions related to a specific application, no application numbers or other personal details in the Zoom question tool
- Presentation slides will be available to download online

TUM Degree Program Database

<https://www.tum.de/en/studies/degree-programs>

- Application period and deadline
- Language of instruction
- Legal regulations (Fachprüfungs- und Studienordnung “FPSO”)
- Application and admission info (list of required documents)
- Contacts for the departmental student advisor
- Link to the course homepage (additional info)

Am I Eligible to Study at TUM? What are the Requirements?

Do I qualify for university studies in Germany?

- [Anabin.de](https://anabin.de) (German)
- [DAAD Admission Requirements](#) (English)
- [Uni-Assist Check](#) (German or English)



Possible results from Anabin / DAAD research

- **Direct general admission to German universities**

You may apply for any degree program, a VPD and language certificate are still required.

- **Direct subject-restricted admission**

You may apply for a specific degree program or limited range of programs, e.g. “Architecture and related courses”.

- **Access with 1 previous year of university in your home country**

You may apply after completing 1 year of university

- **General admission to a preparatory course**

You may apply for the [Studienkolleg program](#), a 1 year preparatory course.

Language Proficiency Requirements

German:
German C1 language certificate
or
previous German language degree

English:
English grades in school
or
previous English language diploma

English + German A2:
B.Sc. Aerospace
B.Sc. Information Engineering

Aptitude assessment:
English language skills checked by school
grades and/or interview

Please check out detailed information on our website:
<https://www.tum.de/en/studies/application/university-admission/languagecertificates/>

Proof of Language Skills

- Requirement for admission (no conditional admission possible)
- English language certificates no longer required
- Upload in your online application before the application deadline
- Helpful online tool: [TUM Language Skill Navigator](#)
- List of accepted language certificates (Goethe, TELC , Test DaF) available online:
<https://www.tum.de/en/studies/application/university-admission/languagecertificates/>

Language requirements are not just important for admission – your success at TUM depends on them.

Please make sure that your language skills are sufficient to succeed – especially in German!

VPD Application Process at Uni-assist

What is the VPD?

- A document called preliminary review documentation (“Vorprüfungsdocumentation = VPD”)
- Official conversion of your diploma and grades to the German system

Who needs to get a VPD?

- Mandatory if you obtained your school diploma outside of Germany (except German schools)
- Not required for a Studienkolleg application
- Applying for VPD from uni-assist is a separate step in the application process

Please read the info provided here: <https://www.tum.de/en/studies/application/uni-assist/>

How to Apply for VPD at Uni-assist

Apply online on
uni-assist website

Upload documents at
uni-assist
(school diploma)

Pay the application
fee to uni-assist

Uni-assist needs 4-6 weeks to issue a VPD, please apply in time

You can apply
before/during TUM
application period
(select any semester)

The VPD valid for 3
years and can be used
to apply again at TUM
(even for another
bachelor's degree
program)

How to Submit a VPD in TUM Application

Upload your
VPD in your
TUM application

OR
upload a form
confirming that
you applied for a
VPD

You get a new
extended
deadline from
TUM

(status
“incorrect”)

Upload your final
VPD as soon as
you get it (max. 6
weeks after
deadline)

TUMonline Application

Register in TUMonline portal

<https://campus.tum.de/>

(one account for each user)

Application only possible
during the application period

Personalized list of required
documents is generated

Upload documents until the
application deadline
(one file only for each
document)

Uploaded documents are
checked automatically

If status is “incorrect”, you
can upload a new document

Mistakes in your application may only be corrected after the admission office has checked your documents

TUMonline Application – Suggestions and Hints

Apply as early as possible (VPD and TUMonline)

- You will get a list of required documents and have time to prepare them. Earlier applications are processed much faster.
- You will have more time to replace incorrect documents

Upload all documents and check them carefully

- Incomplete applications will not be considered at all
- Already accepted documents cannot be replaced (e.g. motivation letter)
- You can still upload documents until the deadline

TUMonline instructions

- It is advisable to read the instructions and notes in the online application
- <https://www.tum.de/en/studies/application/online-application/application-status/>

If you have
questions

Student Information Team

studium@tum.de

Phone +49 89 289 22245

Aptitude Assessment

Stage 1

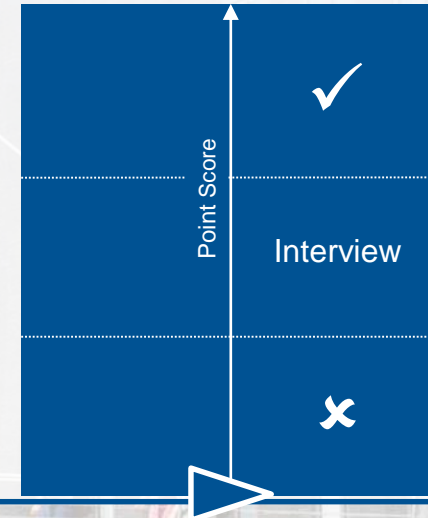
Amount of points accumulated from:

- Your school grades in the last 2 years + final grade
- Required documents submitted in application

Direct admission/rejection

or invitation to stage 2 (usually interview)

Stage 2 (interview or test)



For details refer to the degree program database and the homepage of your department.

If your school curriculum does not match the German curriculum, the interview is often mandatory

Tuition Fees

Who pays tuition fees

- International students with a non-EU/EEA nationality in a bachelor's or master's degree

Exempt nationalities

- Citizens of member states of the EU + Iceland, Liechtenstein, Norway

Exempt groups

- Non-EU students with a **German school or bachelor's degree** (completed)
- Students with an „**established domestic connection to Germany**“ (required 5+ years residency and employment)
- Students with **officially recognized disabilities** (official medical proof required)

Fee structure

Bachelor's degree programs are categorized in two fee categories

Category 1: 2,000€/semester

Category 2: 3,000€/semester



Total cost for 6 semesters (regular duration)



Category 1: 12,000€

Category 2: 18,000€

Please check the fee for your specific degree program: <https://www.tum.de/en/studies/fees/tuition>

The semester fee (in Munich area currently 85€) also has to be paid every semester

Payment Timeline

First payment:
After admission to enrol for the first semester

Re-enrolment:
Payment of the fees for the next semester

Payment deadlines:
Identical to the semester fee deadline
(February 15th / August 15th)

Waivers and scholarships application
available online

After admission, you will receive specific info and payment details through your TUMonline account and an official e-mail notification.

Waivers and Scholarships

All details about waivers, exemptions and scholarships are available here:

<https://www.tum.de/en/studies/fees/tuition/scholarships-and-waivers>

Waivers

Tuition fees are waived due to special reasons (e.g. financial hardship, refugee status)

Exemptions

Tuition fees are waived due to your status (e.g. longtime German residency, disabilities)

Scholarships

Students with excellent grades can apply for a scholarship

Please note – we cannot precheck if you are eligible for a waiver, exemption or scholarship.

After you apply online, you will receive a reliable result.

Special info for German university graduates

Students with a **successfully completed** German bachelor's degree are exempt from tuition fees at TUM

Important: You have to graduate first to be exempt

Only students who have already graduated from their German degree are exempt

To receive the exemption, please enroll with your German bachelor's degree certificate and bachelor's diploma or provisional certificate /diploma („Abschlussbescheinigung/ Vorläufiges Abschlusszeugnis“)

A transcript from a German university is not sufficient for the exemption

The exemption will be granted during enrollment after your final documents from your German bachelor's have been checked.

Special Info for International School Graduates in Germany

Students who graduated from an international school **located in Germany** may also be exempt from the tuition fees

You upload your CV and international school diploma (IB diploma / A-Levels/ Baccalaureat Francais) from an international school located in Germany.

The TUM admissions office will check where the school was located and notify you whether you qualify for an exemption. You will see the exemption in TUMonline when the fees are displayed.

Only students who graduated from a school physically located in Germany are eligible.

TUMonline Application Steps

You Prepare Your Application and apply for a VPD

You Apply via TUMonline

→ July 15th

Your Application is reviewed (6-10 weeks)

Admissions Office checks formal requirements

Admission score is calculated by admissions office

We Notify You About Your Admission



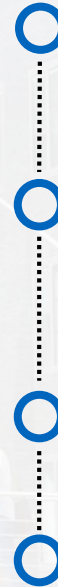
TUMonline Application Steps

You Accept Your Spot

You Submit the Application and all Documents
for Enrollment

You Pay the Semester Fee and Tuition Fees

We Complete Your Enrollment



Contacts

Website
www.tum.de

Student Information
Phone
+49 89 289 222 45

Email
studium@tum.de

Departmental Student Advisors
[https://www.tum.de/en/studies/
degree-programs/](https://www.tum.de/en/studies/degree-programs/)

The background of the slide is a photograph of a modern building with a grey brick facade and many windows. A metal bridge with railings spans across the foreground, and several students are walking on it. The sky is clear and blue.

THANK YOU FOR YOUR ATTENTION