INFOSESSION

How to Apply for a Master’s Degree Program at TUM
Event Overview

• Presentation
  1. Where to find key information on the TUM homepage
  2. How to find information about eligibility
  3. Language certificate requirements
  4. The VPD application process at uni-assist
  5. The TUMonline application portal
  6. Aptitude assessment

• Questions and Answers
We have compiled your questions from the registration tool and will answer them live.

More questions can be asked in the chat towards the end of the presentation.

Please keep the questions as short as possible, no questions related to a specific application / no application numbers or other personal details.

You can download this presentation in the chat of the event.
TUM Degree Program Database

[https://www.tum.de/en/studies/degree-programs](https://www.tum.de/en/studies/degree-programs)

- Application deadlines
- Language of instruction
- Binding regulations (FPSO/“Satzung”)
- Application and admission (required documents, application period)
- Departmental Student Advisor
- Course Homepage
1. Do I qualify for graduate studies in Germany?
   - [https://anabin.de](https://anabin.de)

2. What are the requirements for my degree program?
   - Visit Course Homepage
   - Read Academic and Examination Regulations (“FPSO”)
   - Contact Departmental Student Advisors

If you do not have your bachelor’s certificate at the time of application, use your Transcript of Records.
Some degree programs have their own specific requirements - check details in the degree program database: [https://www.tum.de/en/studies/degree-programs](https://www.tum.de/en/studies/degree-programs)
Requirement for admission (no conditional admission possible)

Upload in your online application before the application deadline

Alternative proof of language proficiency (e.g. previous English / German degree, ECTS credits)

Academic and Examination Regulations/Course Homepage

Language Skill Navigator

List of accepted language certificates (e.g. TOEFL, IELTS/Goethe, Test DaF) available online:

https://www.tum.de/en/studies/application/university-admission/languag(certificates/
VPD Application Process at Uni-assist

- Preliminary Review Documentation ("Vorprüfungsdokumentation")
- Converts your credits and grades to the ECTS system
- Required if you obtained the qualification for postgraduate studies outside the EU/EEA/Switzerland
- Applying for VPD from uniassist is a separate step in the application process

https://www.tum.de/en/studies/application/uni-assist/
How to Apply for VPD at Uni-assist

1. Apply online on uni-assist website
2. Send certified hard copies by post
3. Pay the application fee to uni-assist

Uni-assist needs 4-6 weeks to issue a VPD, please apply in time

- You can apply before/during TUM application period (select any semester)
- The VPD does not expire and can be used to apply again at TUM (even for another master’s degree program)

Student Information Team | TUM Center for Study and Teaching | March 2022
How to Submit a VPD in TUM Application

Upload your VPD in your TUM application

OR

upload a form confirming that you have applied for a VPD

You get a new extended deadline from TUM

(status "incorrect")

Upload your final VPD as soon as you get it (max. 6 weeks after deadline)
TUMonline Application

Register in TUMonline portal

https://campus.tum.de/

(one account for each user)

Application only possible during the application period

Uploaded documents are checked automatically

Personalized list of required documents generated

If status is “incorrect”, you can upload a new document

Mistakes in your application will only be corrected after the admission office has checked your documents

Upload documents until the application deadline

(one file only for each document)
Apply as early as possible (VPD and TUMonline)
• You will get a list of required documents and have time to prepare them. Earlier applications are generally processed faster.
• You will have more time to replace incorrect documents

Upload all documents and check them carefully
• Incomplete applications will not be considered at all
• Already accepted documents cannot be replaced (essay etc.)
• You can still upload documents until the deadline

TUMonline instructions
• It is advisable to read the instructions and notes in the online application
• [https://www.tum.de/en/studies/application/online-application/application-status/](https://www.tum.de/en/studies/application/online-application/application-status/)

If you have questions

Student Information Team
studium@tum.de
Phone +49 89 289 22245
Stage 1
Amount of points accumulated from:
  • Bachelor’s degree
  • Required documents submitted in application
Direct admission/rejection
or invitation to stage 2 (usually interview)

Stage 2 (interview/written test/essay)

For details refer to the degree program database and the homepage of your department
You Prepare Your Application and apply for a VPD

You Apply via TUMonline

Your Application is reviewed (6-10 weeks)

Admissions Office: Formal Requirements
Department: Aptitude Assessment
Admission score is calculated by department

We Notify You About Your Admission

31 May
TUMonline Application Steps

1. You Accept Your Spot
2. You Submit the Application and all Documents for Enrollment
3. You Pay the Semester Fee
4. We Complete Your Enrollment
Contacts

Website
www.tum.de

Student Information
Phone
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Email
studium@tum.de

Departmental Student Advisors
https://www.tum.de/en/studies/degree-programs/
THANK YOU FOR YOUR ATTENTION
Virtual Master’s Days 2022

Your online event for studies and careers
from 28 March until 8 April

Information and registration:
https://www.tum.de/studium/im-studium/das-studium-beginnen/mastermesse