Ready for Residence Permit

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Student advising and information services
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It's all about preparation!

Registration

Residence Permit

Tips for success
It’s all about preparation!

- Differences of the system
- Requires self-sufficiency and proactivity
- Reading information carefully
- Making a checklist

Picture: Jess Escaros for the Philippine News Agency
## Visa vs. Residence Permit

<table>
<thead>
<tr>
<th></th>
<th>Visa</th>
<th>Residence Permit</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Contact</strong></td>
<td>Embassy-Consulate</td>
<td>Foreigner‘s Office</td>
</tr>
<tr>
<td><strong>Allows you to</strong></td>
<td>Arrive in Germany</td>
<td>Stay in Germany</td>
</tr>
<tr>
<td><strong>Validity</strong></td>
<td>90 or 180 days</td>
<td>Normally 2 years</td>
</tr>
<tr>
<td><strong>Work</strong></td>
<td>Not allowed</td>
<td>allowed</td>
</tr>
</tbody>
</table>
Registration

As soon as you arrive in Germany, you’ll need to Register

Registration must happen in the first 14 days

Residence Registration Office

Picture: Mario de Biasi
Residence Registration Office - Einwohnermeldeamt

- In Munich **KVR** (Kreisverwaltungsreferat)
- In Ottobrunn **Meldeamt**
- In Freising **Bürgerbüro**
- In Straubing **Meldewesen**
- In Heilbronn **Zentrales Bürgeramt**

Picture: Marie-Lan Nguyen
Documents for your Registration

- Appointment!
- Form for registration: **Anmeldung**
- Passport
- Landlord’s confirmation or owner’s confirmation about the occupation of the apartment: **Wohnungsgeberbestätigung**

Picture: Samuel King/Eglin
Residence Permit

- Once you arrived in Germany and after registration you will need to request a residence permit
- Request an appointment as soon as possible!
- Apply for a residence permit before your visa is no longer valid (normally 180 days)
- eAT
Residence Permit

- Extended for:
  - Min. 1 year
  - Max. 2 years

- Total stay:
  - Max. 10 years

- Request at:
  - Foreigner’s Office
Residence Permit

Validity

• In Munich the validity usually 2 years, in Freising usually 1 year
• Can be renewed if the purpose of the stay has not yet been achieved and can still be achieved within a reasonable time.
• Study must be finished in an appropriate time (maximum 10 years)
• Postgraduate (PhD.) until 15 years
Residence Permit

Foreigner‘s office

- In Ottobrunn **Landratsamt München**
  Fachbereich 4.6.1 - Einreise und Aufenthalt
- In Freising **Ausländeramt Landkreis Freising**
- In Straubing **Migrationsbeirat Straubing**
- In Heilbronn **Ausländerbehörde Heilbronn**
- In Munich **KVR** (Kreisverwaltungsreferat)

Pictures: Thomas Sorenes
Residence Permit

Foreigner‘s office

• In Ottobrunn **Landratsamt München**
  **Fachbereich 4.6.1 - Einreise und Aufenthalt**

• Appointments can be made online or calling the clerk responsible for your case

Pictures: Thomas Sorenes
Residence Permit

Foreigner‘s office

- In Freising Ausländeramt Landkreis Freising
- Always call the clerk responsible for your case for an appointment

Pictures: Thomas Sorenes
Residence Permit

Foreigner‘s office

• In Straubing **Migrationsbeirat Straubing**
• Call the city administration for details
Residence Permit
Foreigner‘s office

- In Heilbronn **Ausländerbehörde Heilbronn**
- Call the clerk responsible for your case
Residence Permit

Munich‘s Foreigner‘s Office KVR

In the city of Munich you apply online for your residence permit

Only with appointment!

Appointment may take about 10 weeks

Don't panic!
Required Documents

- Application form
- Passport, copy of visa and copy of the entry stamp
- Enrollment (Certificate of matriculation)
- Current proof of health insurance or a copy of the insurance card
- Sufficient proof of financing

Picture: Ralf Roletschek
Residence Permit

Sufficient proof of financing

• Notarized declaration from parents, securing the livelihood or
• Formal obligation Verpflichtungserklärung or
• Savings account or blocked account at a German bank with 11,364 euro Sperrkonto or
• Confirmation of scholarship or
• Bank guarantee from a German bank
Residence Permit

Application process

After filling the application:

• Wait for your appointment

• Go to your appointment

• Receive a temporary residence permit *Fiktionsbescheinigung*

• Wait for your residence permit card *eAT* to arrive in the mail
Summarizing

Step 1: Register

Step 2: Prepare your documents

Step 3: Apply for residence permit

Step 4: Go to your appointment

Step 5: Wait for your eAT to arrive
Tips for success

• Make yourself a checklist!
• Be an expert on your case
• Have all required documents to avoid delays or second appointments

Picture: Sandro Halank
Contact

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