

Instructions for filling out the online application in TUMonline for international applicants to a master's degree program at the Technische Universität München

1. Start of course

Select the semester for which you are applying.

The screenshot shows the 'ONLINE APPLICATION' interface. On the left is a navigation menu with links: Start of course, Select degree program, Personal data, Correspondence address, Permanent home address, Higher education entrance qualification, Academic background, Further Information, complete and current Résumé (CV), Letter of Motivation, and Evidence of language skills (EN). The main content area is titled 'Start of course' and contains the following text: 'Please choose the semester for which you wish to apply at the Technische Universität München. Degree programs not offered in the selected semester will not appear on the list of options. First-semester students may begin a bachelor's degree program in the winter semester ONLY. The winter semester lasts from October 01 to March 31. The summer semester lasts from April 01 to September 30.' Below this text is a dropdown menu labeled 'Start of course' with the following options: 'Wintersemester 2015/16', 'Please select...', 'Wintersemester 2014/15', 'Sommersemester 2015', and 'Wintersemester 2015/16'. At the bottom of the form are buttons for 'Cancel', 'Preview', 'Back', and 'Continue'.

2. Select degree program

Under *Type of studies* select *master's program*.

Under *Intended degree*, select the type of degree corresponding to the degree program for which you are applying.

Under *Degree program*, select the name of the program for which you are applying. Below is an example of someone who is applying for the Communications Engineering program. You must select the name of your specific program.

Under *Entrance semester*, we would like to know which semester of study you are beginning at TUM. For master's programs, this is in most cases *1-aptitude test*. If your desired program requires aptitude assessment, this option will be displayed automatically.

Under *Form of studies*, select *Consecutive master program*.

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Select degree program

Type of studies: Master's program

Intended degree: Master of Science

Degree program: Communications Engineering

[Further information](#)

Entrance semester: 1 - Aptitude test

Form of studies: Consecutive master program

I have already studied at a university/college before.

I have already applied once for the selected degree program at TUM within the last year.

Cancel Preview Back Continue

3. Personal data

This screen displays the personal data you input when you created your TUMonline account. This information cannot be changed at this point. If there is an error in your personal data, it will be corrected at a later date by the Registrar's Office.

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Personal data

Academic degree written in front of name: Please select

First name: Test

Last name affix:

Last name: Testperson

All first names: Test

Date of birth: 01.05.1977

Gender: Male

Place of birth: München

Nationality: Germany

Cancel Preview Back Continue

4. Correspondence address

This screen asks you to input the address at which you can be currently reached. If your current address is the same as your home address, indicate this by marking the field below the input mask.

The screenshot shows a web application interface for entering a correspondence address. The page title is 'ONLINE APPLICATION' with 'Help' and 'Support' links. A navigation menu on the left includes: 'Start of course', 'Select degree program', 'Personal data', 'Correspondence address', 'Higher education entrance qualification', 'Academic background', 'Further Information', 'complete and current Résumé (CV)', 'Letter of Motivation', and 'Evidence of language skills (EN)'. The main content area is titled 'Correspondence address' and contains a form for 'Correspondence address (semester address)'. The form fields are: 'c/o (if necessary)', 'Street and number', 'Postal Code/City', 'Country/State' (a dropdown menu with 'Please select'), 'federal state' (a dropdown menu), 'Telephone number', and 'E-mail address' (pre-filled with 'test1098@mytum.de'). Below the form is a checkbox labeled 'My correspondence address (during the semester) is identical with my permanent home address.' which is checked. At the bottom, there are 'Cancel', 'Preview', 'Back', and 'Continue' buttons.

5. Higher education entrance qualification

This screen asks for information about your secondary school qualifications.

If you are an international student, please select the option *I have obtained a foreign higher education entrance qualification...*

Under *Type*, select *Subject-specific qualification for university entrance*.

Please fill out the remaining information as it appears on the official document of your entrance qualification (e.g. high school diploma, A-levels, or equivalent from your country).

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Higher education entrance qualification

Please enter what type of higher education entrance qualification you hold and when and where you have obtained it. More information: [Higher education entrance qualification](#)

I have a German higher education entrance qualification.
 I have obtained a foreign higher education entrance qualification. This includes an International Baccalaureate Diploma (even if awarded by an international school in Germany). ?
 I belong to the group of master craftsmen or qualified professionals.

Type	Subject-specific qualification for university entrance
Name of certificate (original name)	<input type="text"/>
	1 to 100 characters
Date of certificate	<input type="text"/> <input type="text"/>
	Format: DD.MM.YYYY
Average grade (gpa)	<input type="text"/>
Name of school	<input type="text"/>
	1 to 100 characters
Location of school	<input type="text"/>
	1 to 100 characters
Country	Indien
state, territory	Please select...

Cancel Preview
Back Continue

6. Edit academic background

This screen asks for information about your studies up to this point; in most cases, this concerns your bachelor's degree. If you hold more than one degree, you must fill out a mask for each degree. A new mask will open to provide this option *Add degree program*, after you select *save*.

Under *Country*, enter the name of the country where you received your degree.

Under *University*, enter the name of the degree-awarding university.

Under *Intended degree*, enter the type of degree you hold or are to be awarded upon graduation (e.g. Bachelor of Science, Bachelor of Arts, etc).

Under *Form of studies*, select *First degree*.

Under *Major*, enter in *1st subject* the name of your degree program. Leave the other fields empty.

Under *Semester*, enter the dates in which you completed this degree program, i.e. the semester/year in which you began under *from* and the semester/year in which you completed your studies under *to*. Leave the other fields (*Leaves of absence, practicum, clinic internship, interruptions*) empty.

Under *Status*, fill out the section *Final examination*. Here, select *passed on the whole*.

Under *Grade*, enter your final grade point average as indicated on your degree transcript.

Under *Date*, enter the date of issue of your transcript or degree.

Edit academic background
✖

University/Subjects

Country	India ▼
University	<input type="text"/>
Intended degree	<input type="text"/>
Form of studies	Please select... ▼ ⓘ
Major (1st subject)	<input type="text"/>
2nd subject	<input type="text"/>
3rd Subject	<input type="text"/>

Semester ⓘ

from	to	total	Leaves of absence	practicum	clinic internship	interruptions
Please select... ▼	Please select... ▼	0	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
			from 0 to 20	from 0 to 20	from 0 to 20	from 0 to 20

Status

Intermediate exam	not scheduled ▼	Final examination	not scheduled ▼
Grade	<input type="text"/>	Grade	<input type="text"/>
Date	<input type="text"/> Format: DD.MM.YYYY 📅	Date	<input type="text"/> Format: DD.MM.YYYY 📅

7. Further Information

The information on this screen is optional. Here, you have the opportunity to provide us with additional information relevant to your application and your suitability for the degree program for which you are applying.

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 • **Further Information**
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Further Information

I have taken part in extracurricular activities (for example: "Jugend Forscht", natural sciences competition, internships, voluntary service, social commitments, etc.)
 I have completed a professional education:

Other

max. 1000 characters
1000 characters left

8. Completing entry

Continue with the remaining screens (e.g. CV, Letter of Motivation, etc.), which vary according to your desired degree program.

Once you have filled out the final screen *Evidence of language skills*, you have completed the online application.

NB: Click the *Continue* button at the bottom right-hand corner to save your online application.

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 • **Evidence of language skills (EN)**

Evidence of language skills (EN)

I am a citizen of an English speaking country or I have a higher education entrance qualification from an English speaking country.
I have or will have one of the following certificates to prove my language abilities in English.

Evidence of a good grade in English (corresponding to at least 10 of 15 points) as part of a domestic university entrance qualification (Abitur, Fachabitur)

TOEFL - Test of English as a Foreign Language (IBT, CBT or PBT)

Reading	Listening	Speaking	Writing	Total Score
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

IELTS (International English Language Testing System)

Listening	Reading	Writing	Speaking	Overall Band Score
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Degree certificate from an English-speaking educational establishment
 Cambridge ESOL - Certificate in Advanced English (CAE) - Grade A, B, C
 Cambridge ESOL - Certificate of Proficiency in English (CPE) - Grade A, B, C

9. Preview

You will be taken to a preview of your application to review for errors. To make changes, click the *Back* button and go through each screen again to enter the new information where necessary.

If you click *Cancel*, your online application will not be submitted and you can make desired changes at a later time. Only by checking the box and clicking *Send* is your online application officially submitted to the university.

10. Submission

After clicking *Send*, a confirmation of your submission will be displayed. Click *Continue* to print the application form.

ONLINE APPLICATION

Thank you for your application!

Please, **print in the next** the **Application for admission or for enrollment** and send it

- signed
- including all required paper documents (see document check list on your application form)
- in due time (bachelor's programs: no later than July 15th respectively January 15th; master's programs: no later than May 31st respectively December 31st. Deadlines may vary. Please refer to the website of your desired degree program for current deadlines.)
- by post

to Technische Universität München, Immatrikulationsamt, Arcisstr. 21, 80333 München.

Please send us your application documents by post, even if you have already been admitted. Your file must be complete in order to enroll.

We will contact you via e-mail after verifying your data and documents.

List of applications Continue