**Imperial-Technical University of Munich**

**Education Fund**

APPLICATION FORM

***This form must be completed using 10pt Arial font. Margins must not be adjusted. Where the form has been adjusted or incorrect font used, the proposal will be returned to the applicant without further assessment.***

* ***Please send the completed application form to globalseedfunds@imperial.ac.uk AND*** [***globalfunds@tum.de***](mailto:globalfunds@tum.de)

***Deadline: September 30 2021***

1. **Applicant Details - Imperial**

|  |  |
| --- | --- |
| **Name of Imperial principal applicant** | **Department** |
| **Current position**  *(Note that Imperial principal applicants must be permanent members of staff)* | **Email address** |

|  |  |
| --- | --- |
| **Name of Imperial co-applicant**  **(if relevant)** | **Department** |
| **Current position** | **Email address** |
| *(duplicate co-applicant section as necessary)* | |

1. **Applicant Details - TUM**

|  |  |
| --- | --- |
| **Name of TUM principal applicant** | **Department** |
| **Current position**  *(Note that TUM principal applicants must be professors)* | **Email address** |

|  |  |
| --- | --- |
| **Name of TUM co-applicant**  **(if relevant)** | **Department** |
| **Current position** | **Email address** |
| *(duplicate co-applicant section as necessary)* | |

1. **Case for Support (Section 3 must be 2 pages maximum)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Project title** |  | | |
| **Duration (max until 31 December 2022)** |  | **Expected start date** |  |
| **Is the collaboration existing, new or a renewal of a previous partnership?**  existing / new / previous *(select one and give brief details if not new)* | | | |
|  | | | |
| **Alignment to call: Please provide a short summary of the proposed project and collaboration proposed, a brief description of the intended use and impact of the funding. Please include details of the new virtual learning formats involved.**  **(Max 200 words)** | | | |
| **Student-staff partnership: A description of how the project will involve students and staff working as partners, and how it will facilitate students working together across institutions in both project design and delivery. (Max 200 words)** | | | |
| **Added value: Explanation of how the activities proposed generate demonstrable added value that have the potential to change teaching. (Max 200 words)** | | | |
| **Sustainability: Explanation of how the project outcomes will become embedded into standard educational practices at each institution following the initial seed funding.**  **For example, indicate a host department for a proposed future module, intention to develop a MOOC etc. (Max 200 wo****rds)** | | | |
| **TUM-Imperial partnership: A description of how the project team will collaborate throughout the project and the benefits of involving of team members from each institution.**  **(Max 200 words)** | | | |

1. **Funding Requested**

|  |  |  |
| --- | --- | --- |
| *Funds can be used to support students (at Imperial: student bursaries, at TUM: assistantships), consumables, professional services fees, travel and subsistence and equipment.*  Funding awards to successful project will be made to the principal applicant from each institution: TUM principal applicants will receive funds from TUM, and Imperial principal applicants will receive funds from Imperial. In most cases, funds cannot be used for items which will only benefit individuals from the partner institution. For example, student bursaries at Imperial must be paid by Imperial and cannot be covered by TUM. Please take this into account when determining the funding amounts requested from each institution.  Please outline how you plan to allocate the funding. | | |
| **Category** | **Funding requested from TUM EUR** | **Funding requested from Imperial GBP** |
| **Student support costs (e.g student assistant costs at TUM/ student bursaries at Imperial)** |  |  |
| **Consumables** |  |  |
| **Professional services fees** |  |  |
| **Travel and subsistence (maximum 20% of the budget)** |  |  |
| **Project related equipment** |  |  |
| **Other costs** |  |  |
| **Total** |  |  |

|  |
| --- |
| *Please provide a detailed outline and justification for the funding requested under each category listed above.*  *Applicants are strongly encouraged to provide a thorough justification of the requested budget, including a detailed breakdown of costs to aid the Group when considering this request.* |

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***Deadline: September 30 2021***